

Government of India
PUBLICATIONS DIVISION

Ministry of Information and Broadcasting
Soochna Bhawan, CGO Complex, Lodhi Road, New Delhi-110 003

No. D-29015/10/2025-26/Prod.

Dated: 12/08/2025

Subject: Annual Rate Contract for printing of digital copies of the monthly periodical "Yojana" in Assamese language

Sealed quotations are invited for finalizing of an Annual Rate Contract for the printing of **digital copies** of the above-mentioned monthly periodical in Assamese language. The estimated value of the tender is Rs. 1,08,000/- (Rupees One Lakh Eight Thousand only) including GST for twelve issues. If you are in a position to undertake the production of the above job as per the specifications given below and supply the printed copies regularly within the specified time schedule, please submit your quotation in this form only under a sealed envelope so as to reach this office at **Room No: 669 (6th Floor) latest by 03/09/2025 (3:00 PM)** addressed to the Director General, Publications Division, Soochna Bhawan, C.G.O. Complex, Lodhi Road, New Delhi-110003. Tenders will be opened on the same day at 3.30 PM in Room No. 669 by the tender opening committee. Please note that quotations received after due date and time will not be considered.

The following words should be superscribed on the envelope :-

"Confidential Contents Quotation for printing of Monthly Journal YOJANA in Assamese language"

Job No. D-29015/10/2025-26/Prod., Last date: 03/09/2025 (3.00 PM)

(D.K.C. Hrudhamath)
Joint Director (Prod)

For and on behalf of President of India

DESCRIPTION:- Yojana, a monthly periodical in Assamese language comprising with 48 pages of text and 4 pages of cover, is to be produced regularly through **Digital** printing on priority basis. The text pages carry text matter surrounded by line and screen border along with colour illustrations/pictures with diffused pictures/ vignette grounds etc. are to be printed in four process colours. Both sides of the Cover pages will print colour half-tone/line pictures surrounded by colour ground with title, some text lines, Logo etc. in four process colours, bleeding on all sides. The periodical will be centre-stitched with two wire staples and cut to its finished size.

Approved soft copy of the text pages and cover will be supplied through e-mail by the Division. Your press may require to scan/improve halftone photographs/line design etc. and also required to incorporate within the text matter/Cover as per the instruction (if any) received from the concerned Editor.

NOTE:

1. The quantity and number of pages may vary from issue to issue.
2. Complete soft copy for text and cover pages will be provided by this Division.
3. The copies are required to deliver to the Journal Unit of Publications Division at Soochna Bhawan at printer's cost before 3 days of the scheduled date of dispatch to our dispatcher/ Post office every month. The tentative scheduled date is 5th/6th of the same month of the issue.
4. There may be 2-3 special issues of about 64 pages during the contract period. In such case, the printer will be required to give special attention including the arrangement of additional manpower for printing & deliver our special issues without any delay.
5. As soon as printing is completed, soft copy of the complete journal will have to be provided on CD in PDF/Open format for uploading on our website.

SPECIFICATIONS: Centre Stitched.

SIZE: 7.7" X 10.7" (approx.)

COLOURS: Text pages & Cover (both side): Four process colours.

LANGUAGE & QUANTITY: Assamese – 90 Digital copies (likely to increase or decrease every issue) per issue

PROCESS OF PRODUCTION: Digital Printing.

MATERIAL FOR PRODUCTION: Approved soft copy for text and cover pages will be supplied through e-mail.

PAPER: Text pages: 80 GSM or above matt finished white Indian Art Paper.

Cover: 130 GSM or above full gloss white Indian Art Paper.

(Sample of paper to be used may be enclosed with your quotation)

PENALTY CLAUSE: In case of delays at printer end, penalty @ Rs. 1/- per day per delayed copy will be imposed in addition to the extra postal expenditure incurred on postage due to delay in supply, which will be recovered from the printer's bill.

Contd.....

TIME SCHEDULE: A total number of 3 days will be allowed for printing and final delivery from the date of approval of CRC/final print order given by the Editor.

INSPECTION OF THE BULK COPIES: In random checking, if it is found that printer has not used the specified paper, recovery of differences in GSM/Quality of printing etc. will be made at double of the market rate as decided by the Internal Committee.

VALIDITY OF CONTRACT: The contract will be valid for a period of one year and may be extended further for one more year subject to GeM provisions, at same rates, terms & conditions on mutual agreement and satisfactory performance of the printer. No revision in rates for production or for material will be considered for any variation in market during the contract period.

OTHER REMARKS:

1. Time schedule must be adhered to.
2. A neat and high-class printing quality with uniformity throughout is essential.
3. This enquiry is subject to our Usual Terms and Conditions of tender.
4. Rates should be quoted both in words and figures, preferably typed.
5. All material will have to be collected and returned at printer's cost.
6. The applicable tax (GST) will be paid extra on the basis of the total bill amount. As such, the present applicable tax rate (GST) should be mentioned separately as per the proforma of financial bid.
7. No increase in rates for production or for material will be entertained for any variation in market during the contract period including extension of contract, if any.
8. Publications Division reserves the right to accept or reject any/all the tenders without assigning any reason thereof.
9. Office of Publications Division reserves the right to terminate the rate-contract with one month's notice in the event of printing quality/services is found un-satisfactory.
10. In case of poor performance or regular delays or using of inferior quality/lesser GSM paper, a suitable liquidated damage (penalty) is likely to be imposed or black listed for future jobs, which will be decided by an Internal Committee.
11. In case of continuous and perpetual poor performance and delay, Director General, Publications Division reserves its rights to cancel the contract.
12. All disputes will be settled in the jurisdiction of Delhi only.
13. Tenderer can withdraw his quotation before the opening of tender if he so desires.
14. Tenderers can send their representative at the time of opening of tender.
15. The tender shall remain valid upto 90 days from the date of opening of Technical Bid.

Your rate should be quoted on the following lines including the cost of paper, all other incidental charges etc. and the applicable GST.

Sl. No.	Description	Quoted Rate
1.	Rate per copy for printing of the monthly periodical (Yojana-Assamese) through Digital process comprising 48 text pages to be printed on 80 GSM Art paper and 4 pages of cover on 130 GSM Art paper to be printed throughout in four process colours on printer's paper (as per Description)	Rs.
(In Words) Rupees.....		
2.	Rate per copy for printing of 4 additional pages of text through Digital process in four process colours on printer's paper	Rs.
(In Words) Rupees.....		
3.	Current rate of applicable GST (in %)	

Note:

- 1) The rates quoted for additional pages (Sl. No. 2) will be applicable for reduced pages also.
- 2) The cost for additional/reduced copies will be calculated on pro-rata basis.
- 3) The L-1 printer will be decided on the basis of the total quoted rate for Sl. No. 1 & 2.

I/we undertake that the printing of the job will be done in strict accordance with the terms and specifications of the tender set out above.

Signature _____

(With stamp)

Date: _____

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 Soochna Bhawan, CGO Complex, Lodhi Road, New Delhi-110 003

No. D-29015/10/2025-26/Prod.

Tender Opening Date: 03/09/2025

Subject: Annual Rate Contract for printing of digital copies of the monthly periodical "Yojana" in Assamese language

This tender is meant for 'A', 'B' & 'Ad-hoc' category printers empanelled with Publications Division only as mentioned below:

"A" Category:

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|--|------------------------------------|
| 1. M/s Aravali Printers & Publishers Pvt. Ltd. | 6. M/s Nutech Print Services-India |
| 2. M/s Chandu Press | 7. M/s Paras Offset Pvt. Ltd. |
| 3. M/s India Offset Press | 8. M/s Rakmo Press Pvt. Ltd. |
| 4. M/s J. K. Offset Graphics Pvt. Ltd. | 9. M/s Salasar Imaging Systems |
| 5. M/s Lustra Print Process Pvt. Ltd. | 10. M/s Universal Offsets |

"B" Category:

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|---|--|
| 1. M/s Amar Ujala Publications Ltd. | 13. M/s Mittal Enterprises |
| 2. M/s Anand Sons | 14. M/s MP Printers |
| 3. M/s Ankur Offset Pvt. Ltd. | 15. M/s Multi Colour Services |
| 4. M/s A P India | 16. M/s Niyogi Offset Pvt. Ltd. |
| 5. M/s Archana Advertising Pvt. Ltd. | 17. M/s Nova Publications & Printers Pvt. Ltd. |
| 6. M/s Chandra Prabhu Offset Printing Works Pvt. Ltd. | 18. M/s Pearl Printers |
| 7. M/s Educational Stores | 19. M/s Printworks |
| 8. M/s Excel Printers Pvt. Ltd. | 20. M/s Sita Fine Arts Pvt. Ltd. |
| 9. M/s Impact Promotions | 21. M/s Sundeep Press |
| 10. M/s Jaina Offset Printers | 22. M/s Tan Prints (India) Pvt. Ltd. |
| 11. M/s Kriti | 23. M/s Viba Press Pvt. Ltd. |
| 12. M/s MGK Printing Works Pvt. Ltd. | |

"Ad-hoc" Category:

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| 1. M/s Arihant Offset | 8. M/s Printland Digital (I) Pvt. Ltd. |
| 2. M/s Arun Packers & Printers | 9. M/s Raj Printers |
| 3. M/s H T Media Ltd. | 10. M/s Rolleract Press Services |
| 4. M/s I G Printers Pvt. Ltd. | 11. M/s Royal Offset |
| 5. M/s Infinity Advertising Services Pvt. Ltd. | 12. M/s Royal Press |
| 6. M/s Modest Print Pack Pvt. Ltd. | 13. M/s Sai Printo Pack Pvt. Ltd. |
| 7. M/s Nav Prabhat Printech Pvt. Ltd. | 14. M/s Utility Forms Pvt. Ltd. |


 (D.K.C. Hrudhainath)
 Joint Director (Prod.)
 12/08/2025